

Policy Section	Library Documentation	Policy No.	Date of Current Issue	Date of Next Review
Foundation	Mission Statement	FN-01	Jan. 2018	Feb. 2025
Foundation	Vision Statement	FN-02	Jan. 2018	Feb. 2025
Foundation	Statement of Values	FN-03	Aug. 2022	Feb. 2025
Foundation	Statement of Intellectual Freedom	FN-04	Jan. 2023	2027
Foundation	Indigenous Awareness and Reconciliation	FN-05	Dec. 2023	2027
Foundation	Diversity and Inclusion	FN-06	Dec. 2024	2027
Governance Board By-Laws	Board By-law: This merges the previous 5 separate docs: Statement of Authority and Powers of the Board inc. delegation to CEO, Composition of Board and Officers', Terms of Reference, Meetings, Amendment of By-laws, Committees of the Board	GOV-01	Nov. 2024	2028
Governance	Purpose & Duties of the Board (includes Board Code of Conduct)	GOV-02		Jan. 2025
Governance	Board Orientation and Training	GOV-03		Jan. 2025
Governance	Board - CEO Partnership (includes Evaluation of the CEO)	GOV-04	Feb. 2022	2026
Governance	Planning	GOV-05		2026
Governance	Succession Planning	GOV-06	Dec. 2012	2023
Governance	Board Advocacy	GOV-07	April 2024	2027
Governance	Financial Control and Oversight	GOV-08		Mar. 2025
Governance	Policy Development	GOV-09		2026
Governance	Board Evaluation	GOV-10		Mar. 2025
Personnel	Human Resources Management	HR-01	Jan. 2023	2027
Personnel	Staff Selection and Assignment	HR-02	Dec. 2023	2027
Personnel	Hours of Work & Disconnecting from Work	HR-03	June 2023	2027
Personnel	Public Holidays & Leave	HR-04	Sept. 2023	2027
Personnel	Compensation and benefits	HR-05	April 2024	2028
Personnel	Payment of job-related expenses	HR-06	April 2024	2028
Personnel	Workplace Harassment and Discrimination	HR-07	Dec. 2024	Dec. 2025
Personnel	Prevention of Workplace Violence	HR-08	Dec. 2024	Dec. 2025
Personnel	Health & Safety (of Staff) (includes working alone)	HR-09	Dec. 2024	Dec. 2025
Personnel	Staff Development and Performance Appraisals	HR-10		2026

Personnel	Employee Conduct (includes: Code of Conduct, Alcohol & Drug, Smoking at the workplace, Gifts & Benefits, Cell Phone & handheld devices, Computer, Internet, e-mail & social media usage, Conflict of	HR-11	June 2023	2027
Personnel	Accessibility and staff	HR-12	Jan. 2024	2028
Personnel	Complaints and Problems	HR-13		Apr. 2025
Personnel	Annual Vacation	HR-15	Oct. 2024	2028
Operational	Privacy, Access to information & electronic messages under CASL	OP-01	Oct. 2023	2027
Operational	Contractor, Vendor, Visitor	OP-02	Oct. 2024	2028
Operational	The Library and Political Elections	OP-03	May 2022	2026
Operational	Collection Development	OP-04	2008	May 2025
Operational	Circulation, Membership	OP-05	June 2023	2027
Operational	Internet Services and Technology	OP-07	Nov. 2019	June 2025
Operational	Safety, Security & Emergencies	OP-09	Nov. 2023	2026
Operational	Accessibility in the Library	OP-13	Oct. 2024	2026
Operational	Code of Conduct (Public)	OP-14	July 2020	Sept. 2025
Operational	Records Retention Schedule	OP-15	Jan. 2024	2027
Operational	Purchasing/Procurement of Goods & Services	OP-16	Oct. 2024	2028
Operational	Resource Sharing	OP-17		Sept. 2025
Volunteers	Volunteer Program	VOL-01	April 2024	2027
Fundraising	Donations	FR-01		Oct. 2025
Fundraising	Sponsorship	FR-03		Nov. 2025
Programming	Programming	PG-01	Nov. 2023	2027
Programming	Children in the Library (includes Unattended Children)	PG-02	Oct. 2024	2027